



Livingston County Emergency Management

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Howell, Michigan 48843
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Jeffrey R. Boyd, Coordinator

Therese Cremonte, Emergency Manager

SCHOOL EMERGENCY PREPAREDNESS DRILL REQUIRED DOCUMENTATION

Person notifying local fire, police, OR Central Dispatch (517-546-9111) *Prior* to drill Renee Hornby via drill schedule

School & District: St. Joseph Catholic School

Drill Type & Number: Fire 4 of 5 Tornado of 2 (circle one) Lock Down / Shelter in Place of 3

Check here if a Cardiac Drill was conducted at same time as other drill

During: x Class Time x Class Change Recess Lunch Other Summer School

Date of Drill: 11-2-2021 Time of Drill: 10:15am Number of Participants: 65

Exact Time Span Needed to Evaluate, Lock Down or Safe Mode: 57 seconds

Observations / Remarks:

Does any information in the KNOX BOX need to be updated? yes

Name & Title of School Personnel Conducting Drill: Renee Hornby Principal Signature: RH

The drill was conducted in coordination with:

Emergency Manager (Required for Lock Down & Shelter in Place drills per P.A. 337 of 2006)

AND

Law Enforcement Agency

OR

Fire Department

e-mail this report to Livingston County Emergency Management: thcremonte@livgov.com