



Livingston County Emergency Management

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Howell, Michigan 48843
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Jeffrey R. Boyd, Coordinator

Therese Cremonte, Emergency Manager

SCHOOL EMERGENCY PREPAREDNESS DRILL REQUIRED DOCUMENTATION

Person notifying local fire, police, OR Central Dispatch (517-546-9111) *Prior* to drill R. Hornby v. drill sheet

School & District: St. Joseph Howell_____

Drill Type & Number: Fire ___ of 5 Tornado ___ of 2 (circle one) Lock Down / Shelter in Place 2 of 3

Check here if a Cardiac Drill was conducted at same time as other drill _____

During: 1 Class Time 1 Class Change ___ Recess ___ Lunch ___ Other ___ Summer School

Date of Drill: 10-11-21 Time of Drill: 11:01am Number of Participants: 85

Exact Time Span Needed to Evaluate, Lock Down or Safe Mode: 17 seconds

Observations / Remarks: _____

Does any information in the KNOX BOX need to be updated? yes

Name & Title of School Personnel Conducting Drill: Renee Hornby

Signature: RH (electronic)

The drill was conducted in coordination with:

Emergency Manager (Required for Lock Down & Shelter in Place drills per P.A. 337 of 2006)

AND _____

Law Enforcement Agency _____

OR
Fire Department _____

e-mail this report to Livingston County Emergency Management: thcremonte@livgov.com