



Livingston County Emergency Management

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Howell, Michigan 48843
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Jeffrey R. Boyd, Coordinator

Therese Cremonte, Emergency Manager

SCHOOL EMERGENCY PREPAREDNESS DRILL REQUIRED DOCUMENTATION

Person notifying local fire, police, OR Central Dispatch (517-546-9111) *Prior* to drill Renee Hornby via drill schedule

School & District: St. Joseph Catholic School

Drill Type & Number: Fire 5 of 5 Tornado of 2 (circle one) Lock Down / Shelter in Place of 3

Check here if a Cardiac Drill was conducted at same time as other drill

During: Class Time Class Change Recess Lunch Other Summer School

Date of Drill: 4-6-22 Time of Drill: 9:00am Number of Participants: 68

Exact Time Span Needed to Evaluate, Lock Down or Safe Mode: 85 seconds

Observations / Remarks: was immediately after mass during transition from one part of the building to the next and during preschool drop off

Does any information in the KNOX BOX need to be updated? no

Name & Title of School Personnel Conducting Drill: Renee Hornby Principal Signature: RH

The drill was conducted in coordination with:

Emergency Manager (Required for Lock Down & Shelter in Place drills per P.A. 337 of 2006) _____

AND

Law Enforcement Agency _____

OR

Fire Department _____

e-mail this report to Livingston County Emergency Management: thcremonte@livgov.com